



**ADVT NO: 04/2024**

**(APPLY ON OR BEFORE June 15, 2024)**

I-HUB Quantum Technology Foundation (I-HUB QTF) is a Section 8 company, established with an objective to set up a Technology Innovation Hub (TIH) in the Technology vertical 'Quantum Technologies (QT)' under National Mission on Interdisciplinary Cyber Physical Systems (NM-ICPS) funded by Dept. of Science & Technology (DST). I-HUB QTF is hosted at IISER Pune Campus.

Online applications are invited from Indian nationals having excellent academic record and relevant work experience for the following position, purely on temporary and contractual basis:

| <b>Name of the Post</b>           | <b>Chief Executive Officer (CEO)</b>  |
|-----------------------------------|---|
| No. of posts                      | 01 (One)  |
| Annual consolidated emoluments    | INR 25 – 35 lacs  |
| Minimum Educational Qualification | <ul style="list-style-type: none"><li>• Ph.D or Masters in Science, or Bachelors in Engineering/Technology.</li><li>• Additional qualifications such as M.B.A. may be preferred.</li></ul>  |
| Experience                        | <ul style="list-style-type: none"><li>• Minimum five years' work experience in technology business management, people management, training and competency development, marketing with special reference to product or technology development related to electronic systems design, optical systems design, electronic materials development, electronic device, or process development will be desirable.</li><li>• Experience of working in a deep-tech/STEM incubator/accelerator like IISER SID, IIT Mumbai SINE, IITM Incubation Cell (IITMIC), IIT Delhi FIIT, NCL Venture Center and other top tier institute incubators; or in an academic or research environment/industry R&amp;D teams;</li></ul> |

**I-HUB QUANTUM TECHNOLOGY FOUNDATION**

First Floor, Main Academic Building, IISER Campus, Dr. Homi Bhabha Road, IISER Pune 411008, India  
+91 20 25908647 | [communications@quantech.org.in](mailto:communications@quantech.org.in) | [www.quantech.org.in](http://www.quantech.org.in)  
CIN: U73100PN2021NPL199577 | GST: 27AAGCI0709R1Z5

|                  |   |
|------------------|---|
| Desirable        | <ul style="list-style-type: none"> <li>• Strong interpersonal skills, communication and networking;</li> <li>• Experience of recording detailed information (such as in a database) and producing reports with that information;</li> <li>• Ability to multitask, prioritize and deliver to deadlines;</li> <li>• Excellent oral and written skills;</li> <li>• Knowledge of government and academic processes, intellectual property management, industry-academia collaboration and venture capital investment will be an added advantage.</li> </ul>   |
| Job Requirements | <p>Incumbent is expected to:</p> <ul style="list-style-type: none"> <li>• Interface with the Board of the Directors, the Hub Governing Board and the Project Investigators to develop the Hub's mission and objectives;</li> <li>• Develop and Execute high quality business strategies and plans, ensuring their alignment with the short term and long term mission objectives;</li> <li>• Incubate startups and translation – Identify opportunities for potential start-ups, develop new companies to transfer technologies developed;</li> <li>• Generate resources through sponsorship, IP licensing and technology transfer with a view to make the Company financially self-sufficient in a defined period of time;</li> <li>• Assist the Project Investigators and other research personnel in terms of logistics, procurement, maintenance and smooth operations;</li> <li>• Provide project governance – Identification (call for proposals) and facilitate the execution of projects being undertaken by</li> </ul> |

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|                       | <p>the Hub and its partners (spokes and other organizations) to execute the Hub's mission objectives;</p> <ul style="list-style-type: none"> <li>• Design and maintain reporting templates, and keep these updated from time to time, devising analytical tools for decision-making. These reports include regulatory, external facing to various stakeholders;</li> <li>• Interface with IISER Pune and administration as well as outside agencies (governmental and non-governmental) for facilitating the company activities;</li> <li>• Manage a team of professionals to assist the CEO in day-to-day activities;</li> <li>• Build robust processes - build and grow the Company in terms of organization, systems and processes, governance policies and financial resources.</li> </ul> |
| Tenure of appointment | <ul style="list-style-type: none"> <li>• Initially for a period of 1 year, which may be extended subject to satisfactory performance of the incumbent and the continuation of the project.</li> </ul>  |

### **HOW TO APPLY:**

1. Interested candidates should send their application with their detailed CV (In a Single PDF) by email to [jobs@quantech.org.in](mailto:jobs@quantech.org.in) on or before 15<sup>th</sup> June 2024. Please mention "Application for the post of Chief Executive Officer" in the subject- line of the email.
2. Names, Addresses, email, and phone numbers of 3 referees who are acquainted with the work of the applicant should be provided.
3. The shortlisted candidates will be informed by e-mail only. Therefore, please mention active Mobile Number and Email ID in the application form.
4. Recent passport size photograph and photocopies of relevant certificates and other testimonials in support of age, qualification, and experience etc. will be collected and verified at an appropriate stage.

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**General Information / details about the post**

1. Appointment is purely temporary and will terminate automatically without any notice or compensation.
2. The appointed person shall have no claim of appointment/absorption in I-HUB QTF/Funding Agency.
3. The appointment of the applicant will be governed by the terms and conditions of the I-HUB QTF.
4. The qualification prescribed should have been obtained from recognized Universities/Institutions.
5. The prescribed educational qualifications & experience are the bare minimum and mere possession of same does not entitle candidates to be considered for the selection process. Where number of applications received in response to this advertisement is large, it may not be convenient or possible to carry out the selection process for all the candidates. Based on the recommendations of the Screening Committee, the number of candidates to be called for the selection process may be restricted to a reasonable limit after taking into consideration qualification/s and experience/s over and above the minimum prescribed in the advertisement. Therefore, it will be in the interest of the candidates, to mention all the qualifications and experience in the relevant field at the time of applying.
6. Relaxation in requirement of qualification and/or experience may be considered in case of exceptionally meritorious applicants with the prior approval of the competent authority.
7. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
8. Canvassing in any form and / or bringing any influence, political, or otherwise, will be treated as a disqualification for the post applied for.

**Project Director  
I-HUB QTF**

**Adv. No. 04/2024/I-HUB QTF/Rect. Date-28.05.2024**

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